

Date: 07/24/00

STATEMENT OF WORK (SOW)

For the Repair of the
Management Processor CCA
NSN: 5998-01-455-1523
P/N: 176920-100; CAGE: 13973

SOW-01-844-1-8I275B-2/1

1. This SOW identifies the work effort that shall be performed by the Contractor to repair the Management Processor CCA; NSN 5998-01-455-1523; P/N 176920-100; CAGE 13973.
2. The attached manuscript has been reviewed and is concurred upon by the following signers:


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STATEMENT OF WORK FOR THE
Repair of
Management Processor CCA
(5998-01-455-1523)
P/N: 176920-100; CAGE: 13973

1.0 Scope. This Statement of Work (SOW) establishes, sets forth tasks, and identifies the work effort that shall be performed by the Contractor to repair the Management Processor CCA, 5998-01-455-1523; hereafter referred to as the MPR CCA. The MPR CCA, Drawing Number 176920, CAGE 13973, is a component of the Sector Anti-Air Warfare Facility (SAAWF), AN/TYQ-87. This document contains requirements to restore the MPR CCA to Condition Code "A". Condition Code A is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned materiel which is serviceable and issuable to all customers without limitation or restriction, including materiel with more than six months shelf-life remaining."

1.1 Background. IROAN is defined as "That maintenance technique which determines the minimum repairs necessary to restore equipment components or assemblies to prescribed maintenance serviceability standards by utilizing all available diagnostic equipment and test procedures in order to minimize disassembly and parts replacement."

2.0 Applicable Documents. The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the Department of Defense Index of Specifications and Standards (DODISS) and supplement thereto which is in effect on the date of solicitation. In the event of conflict between the documents referenced herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

2.1 Military Standards

MIL-STD-129	DoD Standard Practice for Military Marking
MIL-STD-2073-1C	DoD Standard Practice for Military Packaging

Military Standards (For Reference Only)

MIL-STD-973	Configuration Management
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2.2 Other Government Documents and Publications: The issues of those documents cited below shall be used.

PL 176920	Parts List, Management Processor CCA
176920	Drawing, Management Processor CCA
176920-720	Test Specifications
176920-750	Test Procedures
Document No. 176900-921	Tech Manual, Operation And Maint Manual, Advanced Tactical Communications Gateway
DSD-TP-0044-10-000	Users Manual, Sector Anti-Air Warfare Facility
DOD 4000.25-1-M	MILSTRIP Manual

NAVICPINST 4491.2A

Requisitioning of Contractor Furnished Materiel From the Federal Supply System

2.3 Industry Standards

ANSI/EIA-625

Requirements for Handling Electrostatic-Discharge Sensitive ESDS Devices

ANSI/ISO/ASQC Q9003-1994 Quality Systems-Model for Quality Assurance in Final Inspection and Test

(Copies of Military Standards and Specifications are available from the DOD Single Stock Point, Defense Automation Production Service Philadelphia, Building 4D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, Telephone (215) 697-2179 or DSN 442-2179, or <http://www.dodssp.daps.mil>. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Commander, Attn: Contracting Officer (Code 891), Marine Corps Logistics Base, 814 Radford Blvd., Albany, Georgia 31704-1128, commercial telephone number (229) 639-6761 or DSN 567- 6761. Copies of engineering drawings, if applicable, shall be obtained from Life Cycle Management Center, Attn: Code 851-3, 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (229) 639-6410 or DSN 567-6410.)

3.0 Requirements

3.1 General Tasks: In fulfilling the specified requirements, the Contractor shall provide materials, labor, equipment, facilities and missing/repair parts, necessary to inspect, diagnose, restore, and test and calibrate the MPR CCA. Upon completion of repairing the subject item it shall be Condition Code "A".

3.2 Detail Tasks: The following tasks describe the different phases for repair of the MPR CCA:

Phase I	Pre-Induction
Phase II	Repair
Phase III	Inspection, Testing and Acceptance
Phase IV	Packaging, Handling, Storage and Transportation (PHS&T)

3.2.1 Phase I (Pre-Induction): A pre-induction inspection analysis shall be performed for each MPR CCA within five working days of induction into the Contractor's facility for evaluation of repair capability. If repair is not feasible, assign Condition Code "H" (CC "H"), notify Marine Corps Logistics Base (Code 844-1), Albany, Georgia for disposition instructions, otherwise assign CC "M" and induct into the repair cycle. The Pre-Induction Checklist (Appendix A) shall be used to report all anomalies and shall be provided to the government in accordance with section 4.0 of this SOW.

3.2.2 Phase II (Repair): After pre-induction tests and inspections have been completed, repair of the MPR CCA shall be accomplished in accordance with this SOW. Deficiencies noted on the Pre-Induction Checklist during Phase I shall be repaired/replaced. Components or assemblies shall not be disassembled for replacement of parts unless that part has failed, or the component assembly wherein the part is located is disassembled for repair.

a. Hardware

(1) Replace broken, unserviceable and/or missing hardware including nuts, bolts, screws, washers, turnlock fasteners, mandatory replacement items, safety, and one-time use items. Unserviceable would include any of the above that failed to function properly.

(2) Ensure proper hardware locking devices are present on all moving mechanical assemblies.

(3) Hardware normally supplied with commercial parts shall be used unless specifically prohibited.

b. Publications and Documentation: In addition to the documents invoked in Section 3 of this SOW, the Contractor may use the following documents:"

PL 176920	Parts List, Management Processor CCA
176920	Drawing, Management Processor, CCA
176920-720	Test Specifications
176920-750	Test Procedures
DSD-TP-0044-10-000	Users Manual, Sector Anti-Air Warfare Facility
Document No. 176900-921	Tech Manual, Operation And Maint Manual, Advanced Tactical Communications Gateway

c. Any Modification Instructions (MIs) or Engineering Change Proposals (ECPs) not previously applied shall be incorporated.

3.2.3 Phase III (Inspection, Testing and Acceptance)

a. Inspection, Testing and Acceptance of the MPR CCA shall be conducted in accordance with the documents listed in section 3.2.2.b and documentation retained by the manufacturer.

b. The Contractor shall be responsible for conducting required tests in accordance with applicable procedures and specifications.

c. The Contractor shall be responsible for correcting any deficiencies identified during inspection/testing. MCLB (Code 844-1), Albany, GA representatives may require the Contractor to repeat tests or portions thereof, if the original tests fail to demonstrate compliance with this SOW.

3.2.4 Phase IV (Packaging, Handling, Storage and Transportation (PHS&T))

a. The Contractor shall be responsible for preservation and packaging of items being

repaired under the terms of this statement of work. Items scheduled for long term storage or shipment to overseas destinations shall be in accordance with the level A requirements of MIL-STD-2073-1C, Appendix J, Table J.Ia. Specialized Preservation Code "GX". Items scheduled for domestic shipment, immediate use and short-term storage shall be in accordance with level B requirements. All items subject to electrostatic sensitivity shall be packed into a reusable fast pack container.

b. Marking of all items shall be in accordance with MIL-STD-129.

c. The Marine Corps will provide the contractor with the shipping address(es) for delivery of the repaired equipment. The contractor shall be responsible for arranging for shipment to the pre-designated site(s). The Marine Corps will be responsible for transportation costs associated with shipping the subject equipment to and from the Contractor.

3.3 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM)

Accountability: GFE is government owned equipment authorized by contract for use by a commercial/Government contractor. It is neither consumed during production nor incorporated into any product. GFM is materiel furnished to a contractor that will be consumed during the course of production or incorporated into the product being manufactured/remanufactured under a contract/statement of work. In the event the Marine Corps does have GFE/GFM requirements the Management Control Activity (MCA/Code 827-2), Marine Corps Logistics Bases, Albany, Georgia, will coordinate required GFE and will maintain a central control on Marine Corps assets in the Contractor's possession. The MCA will forward a GFE Accountability agreement to the Contractor Facility for signature to establish a chain of custody and property responsibilities for Marine Corps assets.

3.4 Contractor Furnished Materiel (CFM): The Marine Corps has adopted the Navy's procedures regarding Contractor Furnished Materiel (NAVICPINST 4491.2A). In the event that Contractor Furnished Materiel (CFM) is required for repair parts, the contractor shall requisition repair parts through the DoD Supply System. DoD 4000.25-1-M (MILSTRIP), Chapter 11 authorizes contractors to requisition through the DoD Supply System.

3.5 Electrostatic Discharge (ESD) Control Program: The contractor shall establish, implement and document an ESD control program following the guidelines provided in ANSI/EIA-625. ESD protective measures shall be used during manufacturing, handling, inspection, test, marking, packaging, storing and transporting ESD sensitive components.

3.6 Quality Assurance Provisions: The Contractor shall provide and maintain a Quality System that as a minimum adheres to the requirements of ANSI/ISO/ASQC Q9003-1994, Quality System Model for Quality Assurance in Final Inspection and Test. The program shall ensure quality throughout all areas to include processing, assembly, inspection, test, maintenance, and preparation for delivery and shipping. Unless otherwise specified in the contract, the contractor shall be responsible for performance of all inspection requirements. The Government reserves the right to perform any of the inspections set forth in the contract where such inspections are deemed necessary to assure products and services conform to the prescribed requirements.

3.7 Acceptance: The performance of the Contractor and the quality of work delivered, including all equipment furnished and documentation written or compiled, shall be subject to in-process review and inspection during performance. Inspection may be accomplished in-plant or at any work site or location, and Marine Corps representatives shall be permitted to observe the work or to conduct an inspection.

3.8 Rejection: Failure to comply with any of the specified requirements listed herein shall be reason for rejection by MCLB Code 844-1, Albany, representative. The Contractor shall, at no additional cost to MCLB, Albany, Georgia, correct the deficiencies and repeat the verification until an acceptable compliance with acceptance test procedures is demonstrated.

3.9 Configuration Control: The contractor shall apply configuration control procedures to establish configuration items. The contractor shall not implement configuration changes to an item's documented performance or design characteristics without receiving prior written authorization. If it is necessary to temporarily depart from the authorized configuration, the contractor shall prepare and submit a Request for Deviation or Request for Waiver. Paragraphs 5.4.3, 5.4.4 and Appendix E of MIL-STD-973 may be used as a guide.

4.0 Reports

4.1 Test/Inspection Report: The Contractor shall provide a Test/Inspection Report for each MPR CCA.

4.2 Repairable Item Inspection Report: The Contractor shall provide a Repairable Item Inspection Report for each MPR CCA. The report shall be identified by United States Marine Corps Serial Number.

4.3 Monthly Progress Report: The Contractor shall provide a Monthly Progress Report summarizing the progress and status of the MPR CCA Program.

4.4 Pre-Induction Checklist: The Contractor shall complete the Pre-Induction Inspection Checklist (Appendix A) for each MPR CCA repaired. These documents shall be available prior to final acceptance testing. One copy of each document shall be provided to MCLB (Code 844-1) Albany, Georgia, after final acceptance of the MPR CCA.

INSTRUCTIONS

DEPARTMENT OF DEFENSE: DLAR 4140.55/AR 735.11.2/NAVSUPINST 4440.127E/AFR 400.54/MCO 4430.3E, Reporting of Item and Packaging Discrepancies, and/or DLAR 4140.60/AR 12-12/NAVSUPINST 4920.9B/AFR 67.7/MCO 4140.1B, processing Discrepancy Reports Against Foreign Military Sales Shipments.

CIVILIAN AGENCIES: See FPMR handbook cited in 19 (2) (a).

DATE OF PREPARATION: _____ REPORT NUMBER: _____

12. REMARKS (continue on separate sheet of paper if necessary)

13. FUNDING AND ACCOUNTING DATA	
14a. TYPED OR PRINTED NAME, TITLE, AND PHONE NUMBER OF PREPARING OFFICIAL	14b. SIGNATURE

15. DISTRIBUTION ADDRESSEES FOR COPIES

16. FROM	17. DISTRIBUTION ADDRESSEES FOR DISTRIBUTION
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18. TO:	<p>Use window envelope to mail this document. Insert Name and address, including ZIP Code, starting one typing space below the left dot. Each address line must NOT extend beyond right dot. Address must not exceed four single space typing lines.</p>
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19. IN ACCORDANCE WITH NOTICE OF DISCREPANCY ON FACE OF THIS FORM:			
a. MATERIAL <input type="checkbox"/> HAS BEEN <input type="checkbox"/> WILL BE SHIPPED		b. <input type="checkbox"/> NO RECORD OF SHIPMENT. RESUBMIT REPORT TO PROPER OFFICE UNDER APPROPRIATE REGULATION.	
c. <input type="checkbox"/> AN ADJUSTMENT IN BILLING HAS BEEN/WILL BE PROCESSED AS A <input type="checkbox"/> CREDIT <input type="checkbox"/> DEBIT		d. <input type="checkbox"/> INVOICE/BILL ATTACHED <input type="checkbox"/> PROOF OF DELIVERY (Parcel Post Shipments) OR EVIDENCE	

f. <input type="checkbox"/> AN ADJUSTMENT IN BILLING FOR THIS REPORTED DISCREPANCY WILL NOT BE PROCESSED FOR THE FOLLOWING REASON WHICH IS CITED IN THE INDICATED REGULATION	
(1) REASON FOR NOT PROCESSING	(2) PRESCRIBING REGULATION
(a) DISCREPANCY WAS NOT REPORTED WITHIN THE TIME FRAMES ALLOWED AND/OR	(a) CHAPTER 5 OF THE GSA HANDBOOK, DISCREPANCIES OR DEFICIENCIES IN GSA OR DOD SHIPMENTS, MATERIALS, OR BILLINGS (FPMR 101.26.8)
(b) DOLLAR VALUE DOES NOT MEET THE CRITERIA PRESCRIBED IN THE REGULATION OR AGREEMENT INDICATED IN 19(1)(2)	(b) CHAPTER 2 AND/OR 7 OF DOD 4300.25-7 M. MILITARY STANDARD BILLING SYSTEM (MLBILLS) AND/OR DD 1313, U.S. DOD OFFER AND ACCEPTANCE, AS APPLICABLE

20. THE FOLLOWING DISPOSITION IS TO BE MADE OF THE REFERENCED MATERIAL		
a. <input type="checkbox"/> PROCESS FOR DISPOSAL IN ACCORDANCE WITH SERVICE/AGENCY DIRECTIVES	b. <input type="checkbox"/> REPRESENTATIVE WILL CALL FOR DISCUSSION CONCERNING DISPOSITION	DAYS
c. <input type="checkbox"/> RETAIN MATERIAL AT NO CHARGE	d. <input type="checkbox"/> MATERIAL WILL BE PICKED UP IN:	DAYS
e. <input type="checkbox"/> SHIP MATERIAL. <i>Specify location</i> (1) <input type="checkbox"/> GUL APPROPRIATION CHARGEABLE (2) <input type="checkbox"/> CHARGES COLLECT - VIA <input type="checkbox"/> FREIGHT <input type="checkbox"/> EXPRESS <input type="checkbox"/> PARCEL POST (3) <input type="checkbox"/> PARCEL POST LABEL ATTACHED (4) <input type="checkbox"/> FREIGHT PREPAID		
(3) <input type="checkbox"/> postage advance herewith NOTE: Please enclose postage. Material cannot be returned Parcel Post collect		

f. <input type="checkbox"/> OTHER (Specify)	
21. <input type="checkbox"/> IF MATERIAL IS STILL REQUIRED, SUBMIT NEW REQUISITION.	22. <input type="checkbox"/> REPLACEMENT WITH SATISFACTORY MATERIAL WILL BE MADE ON/OR BEFORE
DATE	

23. REMARKS (Continue on separate sheet of paper if necessary).

24a. TYPED OR PRINTED NAME AND PHONE NUMBER OF PREPARING OFFICIAL	24b. SIGNATURE	24c. DATE
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CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved

OMB No. 0704-0188

The public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defense, Washington Headquarters Services, Directorate for Information Operations and Reports (0701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number. Please DO NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PR No. listed in Block E.

A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TOP _____ TM _____ OTHER X
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D. SYSTEM/ITEM Management Processor CCA	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. A001	2. TITLE OF DATA ITEM Contractor's Progress, Status, and Management Report	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-MGMT-80227	5. CONTRACT REFERENCE SOW 4.3	6. REQUIRING OFFICE MCLB (844-1)
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7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY MTHLY	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION a. ADDRESSEE MCLBA (844-1)	b. COPIES		
8. APP CODE A		11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		Draft	Final	
					Reg	Repro	

16. REMARKS Contractor format is authorized. Blk 4 - Tailor DI-MGMT-80227 as follows: Delete paragraphs 10.3g, 10.3h, 10.3i, 10.3j, 10.3k, and 10.3n. Blk 12 - The reporting period shall be from the first to last business day of each month. Initial submission shall be 60 DAC. Blk 13 - Subsequent submissions shall be 10 days after the last business day of each month. Distribution Statement A: Approved for public release, distribution is unlimited.	15. TOTAL → 0 1 0
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G. PREPARED BY <i>[Signature]</i>	H. DATE 7/24/00	I. APPROVED BY <i>[Signature]</i>	J. DATE 8-02-01
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17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____ <u>X</u>
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D. SYSTEM/ITEM Management Processor CCA	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
B001	Repairable Item Inspection Report	

4. AUTHORITY <i>(Data Acquisition Document No.)</i>	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
DI-ILSS-80386	SOW 4.2	MCLB (844-1)

7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION		
8. APP CODE	A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16	a. ADDRESSEE	b. COPIES	
				Draft	Final	
				Reqd	Reqd	

[illegible]

G. PREPARED BY <i>Richard W. Galt</i>	H. DATE <i>7/24/00</i>	I. APPROVED BY <i>Harmer Plains</i>	J. DATE <i>8-07-00</i>
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CONTRACT DATA REQUIREMENTS LIST

(1 Data Item)

Form Approved

OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TOP <input type="checkbox"/> TM <input type="checkbox"/> OTHER <input checked="" type="checkbox"/>
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D. SYSTEM/ITEM Management Processor CCA	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO. C001	2. TITLE OF DATA ITEM Test/Inspection Reports	3. SUBTITLE
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4. AUTHORITY (Data Acquisition Document No.) DI-NDTI-80809B	5. CONTRACT REFERENCE SOW 4.1	6. REQUIRING OFFICE MCLB (844-1)
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7. DD 250 REQ DD	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION
8. APP CODE A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION See Blk 16		

16. REMARKS Contractor format is authorized.	15. TOTAL 0 1 0
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Blk 12 - Submit test report within 30 days after completion of Production Acceptance Testing. MCLBA will provide acceptance/nonacceptance to the Contractor within 30 days after receipt.

Blk 13 - The Contractor shall incorporate any Government comments within 30 days of receipt. This review/approval cycle shall be repeated until the Contractor receives approval from the government.

Distribution Statement A: Approved for public release, distribution is unlimited.

17. PRICE GROUP
18. ESTIMATED TOTAL PRICE

G. PREPARED BY <i>[Signature]</i>	H. DATE 7/24/00	I. APPROVED BY <i>[Signature]</i>	J. DATE 08-02-00
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CONTRACT DATA REQUIREMENTS LIST
(1 Data Item)

Form Approved
OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.

B. EXHIBIT

C. CATEGORY:
TDP _____ TM _____ OTHER ☒

D. SYSTEM/ITEM
Management Processor CCA

E. CONTRACT/PR NO.

F. CONTRACTOR

1. DATA ITEM NO.
D001

2. TITLE OF DATA ITEM
Request For Deviation

3. SUBTITLE
Configuration Management

4. AUTHORITY (Data Acquisition Document No.)
DI-CMAN-80640B

5. CONTRACT REFERENCE
SOW 3.9

6. REQUIRING OFFICE
MCLBA (851)

7. DD 250 REQ
LT

9. DIST STATEMENT
REQUIRED
A

10. FREQUENCY
ASREQ

12. DATE OF FIRST SUBMISSION
See Blk 16

14. DISTRIBUTION
a. ADDRESSEE
MCLBA (851-2)

b. COPIES
Draft
Final
Rep
Repro

8. APP CODE

11. AS OF DATE

13. DATE OF SUBSEQUENT
SUBMISSION

15. REMARKS
Blk 4 - Contractor format using .doc or .pdf software applications is authorized.
Blks 10 & 12 - RFDs shall be submitted to obtain authorization to deliver nonconforming material which does not meet prescribed configuration documentation.
RFDs will be reviewed and disposition determined within 20 working days upon receipt by the Government.
RFDs shall be transmitted via e-mail to the following address:
mbmatcomconfigmgmnt@matcom.usmc.mil
Distribution Statement A: Approved for public release, distribution is unlimited

15. TOTAL
010

G. PREPARED BY
Sgt Colkin

H. DATE
21 Aug 00

I. APPROVED BY
Harold D. Loring

J. DATE
9-23-02

17. PRICE GROUP

18. ESTIMATED
TOTAL PRICE

(1 Data Item)

OMB No. 0704-0188

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A. CONTRACT LINE ITEM NO.	B. EXHIBIT	C. CATEGORY: TDP _____ TM _____ OTHER _____ <input checked="" type="checkbox"/>
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D. SYSTEM/ITEM Management Processor CCA	E. CONTRACT/PR NO.	F. CONTRACTOR
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1. DATA ITEM NO.	2. TITLE OF DATA ITEM	3. SUBTITLE
D002	Request For Waiver	Configuration Management

4. AUTHORITY (Data Acquisition Document No.)	5. CONTRACT REFERENCE	6. REQUIRING OFFICE
DI-CMAN-80641B	SOW 3.9	MCLBA (851)

7. DD 250 REQ LT	9. DIST STATEMENT REQUIRED	10. FREQUENCY ASREQ	12. DATE OF FIRST SUBMISSION See Blk 16	14. DISTRIBUTION		
8. APP CODE A	A	11. AS OF DATE	13. DATE OF SUBSEQUENT SUBMISSION	a. ADDRESSEE	Draft	b. COPIES
						Final

[illegible]

G. PREPARED BY	H. DATE	I. APPROVED BY	J. DATE
[Signature] Collins	21 Aug 00	[Signature] Harwood-Pearson	8-23-00